



**City of Burlington**  
**Capital Improvement Program**  
Office of the City Engineer  
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**Steven Goodkind, PE**  
*Director of Public Works*  
*City Engineer*

## MEMO

TO: Finance Board  
FROM: Carol Duncan, Capital Program Manager  
Corey Line, Capital Project Manager  
DATE: September 9, 2010  
RE: Lakeview Cemetery Drainage/Expansion Project

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The FY11 Capital Improvement Plan includes the installation of a drainage system and gravel roadway in the Lakeview Cemetery. The northwest section of the cemetery has poor drainage causing standing water during the spring and early summer. A defined roadway for access to the area is also lacking. These issues have resulted in the inability to develop grave sites in the area.

The project was put out to bid and the bid results are as follows:

Todd Chagnon Construction	\$68,472.00
Ormond Bushey and Sons	\$86,009.00
Griffin & Griffin Excavation	\$101,312.00
J. Hutchinson	\$105,146.40
Affordable Earthwork Solutions	\$112,376.88

The \$68,472.00 is within the budgeted \$85,000 set aside for this project in the FY11 capital plan.

At this time, we request your authorization to award the work to and authorize Steve Goodkind to execute a contract with Todd Chagnon Construction.

Work will begin immediately and the majority of the project will be completed before November 8<sup>th</sup>. The contractor will be allowed to complete any punchlist items in the spring of '11' prior to May 15<sup>th</sup>.

If you have any questions about this project prior to the meeting on Monday, please contact Corey Line at (802) 865-5834.